

Receipt #
Permit #

Date:

Town of Berlin Building Permit Application

Address where work is being done:	
Zoning	For office use only

	Estimated Value	Fee
Structural		
Plumbing		
Electrical		
Heating/ AC		

Owner	
Address	
	Phone #1
	Phone #2
Applicant	
Applicant's Address	
	Phone #1
	Phone #2
Builder	
Builder's Address	
	Phone #1
	Phone #2
Architect	
	Phone #1
	Phone #2
Miscellaneous comments	

Zoning compliance		\$45.00
TOTAL		

Please describe the work being done:	
For Office Use Only	
Approved by Fire Marshall <input type="checkbox"/> Full <input type="checkbox"/> with conditions	
<input type="checkbox"/>	Reviewed and approved by Agent of Inland Wetlands Commission
<input type="checkbox"/>	Approved by Health Director or Authorized Agent
ZBA filed with Town Clerk? Historic District?	

A certificate of occupancy shall not be issued until driveways, sidewalk, drains, and yards are installed and properly graded, and street address numbers installed.
 Please note as-built plot plans and site plans are required to be submitted before framing starts.
 I certify that there are no underground utilities, easements, septic tanks, well, wetlands, or other encumbrances which would conflict with the improvements proposed by this application.
 All work covered by this application has been authorized by the (owner) or (agent) of this property and will be done according to the approved plans, and all local zoning ordinances, state building codes, and State Fire Codes where applicable.

Signature of applicant
Print name
Date:
Special Stipulations

If you are a home improvement contractor
Home improvement license #
Workman's Comp Information

Town of Berlin CERTIFICATE OF ZONING COMPLIANCE

Applicant Name: _____

Applicant Phone # _____ email _____

LOCATION of PROPERTY _____ Zone: _____

Property Owner: _____ Phone: _____

Current Property Use: ___ Residential ___ Commercial ___ Industrial ___ Vacant ___ Other

Description of Current (if vacant note 'vacant' and state most recent) property use:

Wetland on/Adjacent to Property? Y / N ROW or Easement on property? Y / N DPW sign-off _____

Well and/or Septic on property? Y / N If yes: CCHD sign-off _____

Is a building permit required for changes being made or proposed structure? Y / N Building sign-off _____

Is this application for: ___ NEW USE and/or ___ CONSTRUCTION***

- | | | |
|---|-------------------------------------|------------------------------------|
| <input type="radio"/> New Building | <input type="radio"/> Single Family | <input type="radio"/> New Business |
| <input type="radio"/> Accessory structure | <input type="radio"/> Two Family | <input type="radio"/> Commercial |
| <input type="radio"/> Addition | <input type="radio"/> Multi-Family | <input type="radio"/> Industrial |
| <input type="radio"/> Alteration | <input type="radio"/> Fence | <input type="radio"/> Other |
| <input type="radio"/> Repair | | |

Reason for this application (be specific and provide detail) :

*** for structures, provide a copy of the property plot plan w/ the location measured and marked

With the signing of this application, I give my consent that any Town Official and/or employee that the Town deems necessary may enter my property to verify information submitted with this application

Date: _____

Signature of Property Owner / Authorized Agent

PERMIT FEE: \$45.00

Rec'd By: _____ Date: _____

Current Use: ___ Conforming ___ Non-Conforming ___ Variance

Intended Use: ___ Conforming ___ Non-Conforming ___ Variance

Record of outstanding violations/permits found YES _____ NO _____