



**TOWN OF BERLIN**  
Conservation Commission  
Town Hall • Berlin, CT 06037

**TUESDAY DECEMBER 13, 2016**  
**ROOM 8 \* BERLIN TOWN HALL \* 6:30 P.M.**

**Members Present**

Michael Delorenzo, Chairman  
Guy Hoffman, Vice Chairman  
Thomas Heisler  
Karl Lewis  
Rob Ramsey  
Joseph Mazza

**MEMBERS ABSENT**

Karen Pagliaro

**STAFF**

Hellyn Riggins, Director of Development Services  
Marlo Matassa, Secretary

**CALL TO ORDER:** Chairman Delorenzo called the meeting to order @ 6:40pm.

**AUDIENCE OF CITIZENS:**

Jeremy Wood                      Filip Kielbowicz                      Alex Glabau  
Morgan Hamilton                Rocky Trinth  
Craig Pedemonti                Charles Paullin, New Britain Herald Reporter  
Karen Franzen, CCAP Head of Youth Programs

**APPROVAL OF MINUTES:** Commissioner Hoffman moved to approved **November 2016** minutes seconded by Commissioner Lewis, passed unanimously

**Commissioner Hoffman moved to add Site Plan Amendment at Okay Industries, LLC  
25 New Park Drive**

**NEW BUSINESS:**

**i. Site Plan Amendment**  
**Ramen-Ya LLC**  
**1128 Farmington Avenue**  
No Comment

**ii. Site Plan – Softball/Baseball Training Facility**  
**Gary Greenalch, PE**  
**Willowbrook Drive**  
No Comment

**iii. Site Plan Amendment**  
**Okay Industries, LLC**  
**25 New Park Drive**  
No Comment

**OLD BUSINESS:**

**1. Berlin High School Bike Club Bike Race**

The bike club got together and worked on parking for the event. The team came up with the right hand side of Linden Street. The Berlin Police Department agreed to put up no parking signs for the left-hand side of the street. The Prince of Peace Church and Chamberlain Highway will be used as overflow for parking. There will be four races with about 100 cars total all day long.

Ms. Riggins asked one of the bike club members if he would make an appointment and meet with her. She would like to map out the parking and see how many cars will fit in each area. There will be another area at the community garden used for parking that for race officials and handicap people.

The entrance to the start of the race will be near the community garden. There will be four races one at 8:30am/9:00am/11:00am & 1:00pm. The set up time will take place at approximately 5:00am and the takedown will be at approximately 5:30pm.

Commissioner Lewis had concerns about the trail damage. The bike club members' have assured the Commission that all trails will be repaired after the race. They will also make sure the parking areas are repaired and restored as well.

Commissioner Lewis wanted it on record that this is not president for next year if the team wants to plan another bike race. The Commission would like to see how the trails look before they determine if the trails can be used again.

Chairman Delorenzo wants to make it clear not to advertise or promote the trails as new biking trails of the town. Karen Franzen also assured the commission that the event will be promoted by permit only. Miss Riggins would like the registration forms when they are finalized for review. She also is researching the deeds to all the properties to make sure

what the caveats say for each parcel of land that will be used for the bike race. Vice Chairman Hoffman would like to have a pre-and post-walk-through of the property including looking at police and sanitary facilities as well. He also would like to form a subcommittee to be available the day of the race.

A ride through will be done by the captains of the bike team to make sure the trails are free of debris.

Commissioner Lewis asked the club what they foresee for damage that may be done to the trails. Karen Franzen stated that it should be just something raking and smoothing will take care of. Alex Glabau would like to add that his Boy Scout troop and Upbeat will be helping out with the clean up after race.

Ms. Riggins would like a rain date clarified. She would like to make it clear that is based on the weather but trail condition the day of the race. She also explained to the group that they will need their own insurance policy in place prior to the race.

Commission Hoffman moved to approve the Berlin High School Bike Club, Bike Race on The Hatchery Brook property contingent upon compliance of parking, signage, traffic directors and town council approval seconded by Commission Lewis, passed unanimously.

Ms. Riggins hopes to bring this to the council on 1/17/2017 at the next Town Council meeting.

**COMMISSIONER COMMENTS:**

None

**CORRESPONDENCE:**

**ADJOURNMENT:** Commissioner Lewis moved to adjourn the meeting at 8:00 pm and seconded by Commissioner Ramsey, passed unanimously.

Respectfully,

Marlo Matassa, Secretary