

Amended Agenda

Note: The Meetings will be shown on Comcast Channel 96 and at U-Verse 99 on Mondays at 12 a.m.; 3 a.m.; 6 a.m.; 9 a.m.; 12 p.m.; 3 p.m.; 6 p.m.; and 9 p.m. (a 24 hour period). Saturdays at 12 a.m. and 3 p.m., and Sundays at 9 a.m. You can also view the meeting at www.nutmegtv.org

Note: The Center Front Door will be unlocked for anyone attending the Town Council Meeting.

6:45 PM – Special Town Meeting

A special meeting of the electors and citizens qualified to vote in town meetings of the Town of Berlin, will be held at the Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, May 15, 2018 at 6:45 p.m. for the following purpose:

To obtain approval of the non-budgeted appropriation of the State of Connecticut Youth Services grant increase in the amount of \$5,798 and appropriate to the Child & Youth Services expenditure accounts.

TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, May 15, 2018
Town Council Chambers
7:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AUDIENCE OF CITIZENS
- E. MEETING AGENDA – Immediately Following the Audience of Citizens
- F. CONSENT AGENDA:
 - 1. Topic re: Accept monetary donations totaling \$300.65 for the Berlin Peck Memorial Library and deposit .65 into the Agency account and deposit \$300.00 into the Friends of the Library Miscellaneous Account for the purchase of a children’s program and move to accept donations of multiple free items with an estimated value of \$5,440.00 to be used as summer reading prizes and move to accept donations of Books and DVDs with an estimated value of \$209.80 to be added to the appropriate department collections. – Berlin-Peck Memorial Library

2. Topic re: Approve purchase of a Kindle Fire tablet for \$99.99 using funds in the Library's Programs and Activities budget line item to be given away as an adult summer reading program prize. – Berlin-Peck Memorial Library
3. Topic re: Accept the donation of \$50.00 and appropriate the funds to the Police K9 Program Expenditure Account. – Police Department

G. NEW BUSINESS:

1. Topic re: Appropriate \$5,798 to the Child and Youth Services revenue account and to the Youth Grant expenditure account. – Social Services
2. Topic re: Discussion and possible action concerning the Board of Finance recommended FY 2018-19 budgets of \$43,881,000 for the Board of Education and \$44,644,542 for the General Government. Pursuant to Section 7-6 of the Town Charter, "the Council shall meet to approve the budget as presented, reduce the budget by line item or reject the budget". - Finance
3. Topic re: Waive the Town's bidding process and authorize the Parks and Grounds Department to award the reconstruction of Sage 1 Infield to Accelerated Property Management, LLC for an amount not to exceed \$11,400, as this is in the best interest of the Town. – Public Grounds
4. Topic re: Approve a donation of a round of golf for four and two carts to be used as a prize during Berlin-Peck Memorial Library Summer Reading Program. The summer reading program runs from June 25, 2018-August 24, 2018. Total value of donation \$236. – Golf Course
5. Topic re: Approve a donation of a round of golf for four and two carts to be used as a raffle prize during The Berlin High School Band Parents Association Jazz with Pizzazz event. The event will be held at Berlin High School on Saturday, June 2nd from 6-9 pm. Total Value of the donation is \$236. – Golf Course
6. Topic re: Approve a donation of a round of golf for four and two carts to be used as a raffle prize during The Berlin Lions Charities Annual Wine Tasting Event to be held on May 18, 2018 at the Berlin Fair Grounds. Total Value of the donation is \$236. – Golf Course
7. Topic re: Approve the waiver of greens fee for New England Public Links-Walter Kane event that will take place at Timberlin Golf Course on August 27, 2018 in an amount not to exceed \$3200. – Golf Course
8. Topic re: Approve the purchase of Fire Department Protective Clothing in an amount not to exceed \$53,000 utilizing the Capitol Region Council of Governments Bid # 650 Protective Clothing and Bid #651 Protective Accessories. – Fire Administration
9. Topic re: Waive approximately \$910 in fees associated with the hiring of two Police officers to cover the Berlin Fire Department Car Show. – Fire Administration

10. Topic re: Authorize the Town Manager to enter into a contract amendment with Loureiro Engineering for 2 additional rounds of both on-site and off-site groundwater sampling for a fee not to exceed \$12,400; \$7,440 of this amount is to be paid from the State regional brownfields grant project account, and \$4,960 from the Insurance account, as this is in the best interest of the Town. – Economic Development
11. Topic re: Adopt the attached non-discrimination certification related to the extension of the Recreational Trails Grant. – Economic Development
12. Topic re: Adopt the attached LoCIP resolution and authorize the Town Manager to apply for a \$275,070.25 LoCIP Grant for the replacement of the Town Hall Doors & Storefronts which includes Access Controls. Also authorize the appropriation of \$275,070.25 to the Town Hall Door Project account and authorize the Town Manager to enter into a contract with Accurate Door & Windows of Norwich, Connecticut contingent upon the approval of the LoCIP Grant for the replacement of the Town Hall Doors and Storefronts which includes Access Controls and authorize the use of up to \$95,000.00 from the LoCIP Town Clerk Account for the Door & Storefront Replacement at Town Hall including Access Controls. - Facilities
13. Topic re: Discussion and possible action concerning additional funding for the School Security Vestibule Project. – Facilities
14. Topic re: Authorize the Town Manager to approve Fee Proposals and Sign contracts with QA&M Architecture of Farmington, Connecticut. - Facilities
15. Topic re: Transfer \$136,838, as detailed on the accompanying spreadsheet, to cover higher than budgeted expenditures in identified accounts. – Finance
16. Topic re: Authorize the Town Manager to enter into a farm use License Agreement with Ryan Matson for the portion of the property across from Berlin High School on Patterson Way that is appropriate for farm use. – Town Manager
17. Topic re: Approve the request of St. Paul Parish to waive all fees associated with replacing the existing heating system. The total amount of the fees to be waived is approximately \$1,680.00. – Town Manager
18. Topic re: Approve waiving the Police Traffic Control fees in the amount of \$650 to \$750 for the Berlin High School Riding Redcoats Cycling Club and the Connecticut Cycling Advancement Bike Race to take place at the Hatchery Brook Conservation Area on May 20, 2018. – Town Manager
19. Topic re: Approve the request of the Kensington Congregational Church to waive all fees associated with having Berlin Police support at their fifth annual “Festival on the Hill” event and Road Race on Percival Avenue on Saturday, June 9, 2018. The approximate fee to be waived is \$2,475.

H. TOWN MANAGER’S REPORT:

I. SPECIAL COMMITTEE REPORTS:

J. COUNCILORS' COMMUNICATION:

K. ACCEPTANCE OF MINUTES:

Next Meeting

L. EXECUTIVE SESSION:

1. Personnel Matters – Conn. General State Statute Sec. 1-200 (6) (A) concerning the appointment, employment, performance, evaluation of a public employee. – Town Manager

M. CONTINUE WITH NEW BUSINESS

20. Topic re: Approve the Employment Agreement between the Town of Berlin and Jack Healy as Town Manager and further move that Mayor Mark Kaczynski be authorized to execute the Employment Agreement on behalf of the Town of Berlin. – Human Resources

N. ADJOURNMENT