

FIELD USAGE RULES AND REGULATIONS

1. The Organization and all those associated with the Organization shall follow established facility and park rules.
2. Games and practices are not to start before 8:00 a.m. or extend past 10:00 p.m. (without prior approval). Organizations are responsible for making necessary changes/alterations to their rules and regulations regarding game times to reflect park hours.
3. Groups of 10 or more individuals wishing to use a field must acquire a permit with the Town. A field permit must be available during use and be presented to any Town or representative upon request.
4. It is the responsibility of the organization's president and the designated liaison to enforce the rules and regulations regarding the conduct of the group while using permitted facilities. League representatives are also responsible for ensuring that coaches receive and understand that a permit must be on site and presentable during field use.
5. Use begins and ends at the times stated on the field use permit, including set-up and clean-up.
6. Groups are not allowed on fields prior to the start time listed on the permit and are required to have the fields cleaned and cleared by the ending time indicated on the permit.
7. Permits times includes time for warm ups and preparation of the field.
8. Field preparation and participant warm-up is allowed within the parameters of field use hours. Additional charges will be incurred for any unauthorized or extended field use beyond the times listed on the permit. Check the field use permit for specific times to access the fields. Unauthorized or extended field use beyond times listed on the permit may result in the retention of a portion of or all of the deposit and/or result in the cancellation of current use and /or prohibition of future use.
9. No subleasing of fields is allowed under any circumstance, unless written authorization is granted by the Town. Unauthorized subleasing of fields will result in revocation of all permits indefinitely.
10. Any unauthorized use including using fields without a permit or interfering with another permitted use will result in the revocation of any permit indefinitely.
11. Parks and Recreation Department staff will perform all maintenance on Town fields unless written authorization is granted by the Town. A field use permit does not authorize an organization to make improvements or perform maintenance on a Town field.
12. Town fields will not have bases available. Users may request bases be made available, upon payment of a base box deposit fee.
13. Practice fields will not be prepped for each practice; they will be dragged as needed, determined by the Public Grounds Division.
14. Any league or team canceling a lighted field must give 24 hours notice in writing, or it may forfeit payments made or invoiced. The exception is inclement weather.
15. Portable goals and/or cones are allowed but must be removed daily.
16. Holes may not be dug in the grass or dirt infield. The Town reserves the right to impose charges to cover the cost of repairing field damage.
17. Each user group is responsible for picking up trash and debris and depositing it into the proper trash bins at the conclusion of games and practices. Adjoining areas must also be clear of all trash.
18. Organizations must leave park areas immediately after games and practices, safely and quietly, especially after late games.
19. Misuse of a public park or field or the failure to follow established procedures, rules and regulations by any group or individual of a group is cause for revocation or denial of existing permits or future applications.
20. No group or individual is permitted to maintain a storage unit (or similar object) on or around a field without prior written approval from the Town.

