

<p>Town of Berlin Recreation Program Medication Information</p>

Dear Parent/Guardian;

The following regulations must be adhered to should your child require medication while participating in the summer recreation program

1. In Connecticut, licensed camps administering medications to children shall comply with all requirements regarding the Administration of Medications described in the Connecticut State Statues and regulations. Although we are not a licensed camp, we are choosing to follow State law which requires a written order from your physician, authorized prescriber's or dentist for ALL medications, including over-the-counter preparation (i.e. Tylenol, Dimetapp)
2. Parent/guardian written authorization for a recreation department staff member to administer prescribed medication during the program is required.
3. Medication is to be in a pharmacy-prepared container only and properly labeled, with the child's name, name of medication, directions for administration and the date of the prescription.
4. Over-the-counter preparations are to be left in the original container and also properly labeled.
5. Medication ordered to be administered once, twice, or three times a day should be given at home unless the physician specifies that it be administered during the recreation program hours.
6. The parent/guardian or another designated adult must bring medication to the recreation office, before your child can participate in the program.
7. CHILDREN ARE NOT ALLOWED TO CARRY MEDICATION TO CAMP.
8. No more than a 34 day supply of any medication can be left at a site. Parent/Guardian must pick-up all medication when the prescription is finished or the medication will be disposed of by the staff.
9. AT THE END OF THE PROGRAM MEDICATIONS WILL BE KEPT IN THE PARKS AND RECREATION OFFICE FOR TWO WEEKS FOR PICK-UP, AND THEN ALL MEDICATIONS WILL BE DISPOSED OF.

A child requiring medication will receive such medication from a nurse or staff personnel who have received medication in-service training from a Registered Nurse or Licensed Practical Nurse.

Parents may choose to come to the program and medicate their child. In that case, the above procedure would not apply. All medication must be dispensed under the supervision of the appropriate staff person.

If you have any questions or concerns, please call Debbie Dennis.

For your convenience you may fax the form over to our office @ 860-828-1627

MEDICATION FORM~AN ATTACHED PHOTO OF YOUR CHILD IS REQUIRED

Name of Program: _____

Name of child: _____

Address: _____ DOB: / /

Condition for which drug is being administered: _____

MEDICATION NAME: _____ Controlled Drug: YES OR NO

Dose to be administered: _____ Method: _____

Time(s) of administration: _____

Relevant side effects to be observed, if any: _____

Plan of management for side effects: _____

Other instruction for administration: _____

Length of time be administered: Dates FROM _____ TO _____

Known Food or Drug Allergies: _____

NAME OF PRESCRIBER: _____ Date: _____

Address: _____ Phone number: _____



PRESCRIBER'S SIGNATURE: _____

AUTHORIZATION OF PARENT/GUARDIAN (Administration of above medicines by program personnel)

To: __Town of Berlin – Parks and Recreation Department____ Date: _____

I hereby request that medication be administered to my child as described and directed above. I acknowledge that said medication may be administered by trained program personnel as opposed to medical personnel. I understand that any medical information regarding my child's well-being will be shared with staff.

Printed Name: _____ Relationship to child: _____



PARENT'S SIGNATURE: _____

SIGNATURE OF PARENT/GUARDIAN AUTHORIZING ADMINISTRATION OF MEDS