

Note: The Meetings will be shown on Comcast Channel 96 and at U-Verse 99 on Mondays at 12 a.m.; 3 a.m.; 6 a.m.; 9 a.m.; 12 p.m.; 3 p.m.; 6 p.m.; and 9 p.m. (a 24 hour period). Saturdays at 12 a.m. and 3 p.m., and Sundays at 9 a.m. You can also view the meeting at www.nutmegtv.org

Note: The Center Front Door will be unlocked for anyone attending the Town Council Meeting.

6:45 PM – Town Meetings

A special meeting of the electors and citizens qualified to vote in town meetings of the Town of Berlin, will be held at the Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday December 10, 2019 at 6:45 p.m. for the following purposes:

1. To obtain approval of an un-budgeted appropriation of \$18,615 from the Personal Property Taxes and Back Tax Interest accounts in the General Fund to Contractual services in the Assessor’s Department, pending the approval of the Board of Finance.
2. To obtain approval of an un-budgeted appropriation of \$1,383,666 from the Unassigned Fund Balance within the General Fund to the Pension/Actuarial Funding account in the General Fund to fund the actuarially determined contribution for fiscal year 2020, pending approval of the Board of Finance.

TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, December 10, 2019
Town Council Chambers
7:00 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. AUDIENCE OF CITIZENS

E. MEETING AGENDA – Immediately Following the Audience of Citizens

F. CONSENT AGENDA:

1. Topic re: Approve the request of St. Gabriel’s Church to waive all fees associated with replacing the roof. The total amount of the fees to be waived is approximately \$615.00. – Town Manager
2. Topic re: Accept monetary donations totaling \$100.10 for the Berlin Peck Memorial Library and deposit .10 into the library agency account and deposit \$100.00 into the children’s donation account for the purchase of children’s and teen services and move to accept the donation of baskets with an estimated value of \$75.00 to be used for summer reading prizes. - Finance

3. Topic re: Approve a donation for a round of golf for four and two golf carts at Timberlin Golf Course to be used as a raffle prize for the Emma Hart Willard School Pasta Supper to be held on Wednesday, March 11, 2020 at the Berlin High School. Total donation value \$242.00. – Golf Course

G. NEW BUSINESS:

1. Topic re: Approve an unbudgeted appropriation of \$18,615 from the Personal Property Taxes and Back Tax Interest accounts in the General Fund to Contractual Services in the Assessor's Department, pending approval of the Board of Finance. - Finance
2. Topic re: Appropriate \$1,383,666 of Unassigned Fund Balance within the General Fund to the Pension/Actuarial Funding account within the General Fund to fund the actuarially determined contribution for fiscal year 2020, pending approval of the Board of Finance. – Finance
3. Topic re: Utilize the Capitol Region Council of Governments (CRCOG) Request for Proposal and award the contract to purchase Municipality Permitting Software and tablets to Software Consulting Associates for an amount not to exceed \$26,075.00. – Building Department
4. Topic re: Presentation by Cemetery Committee – Cemetery Committee
5. Topic re: Approve the use of CIP funds to cover the required deposit with Connecticut Laser to ensure services for July 18, 2020 Timberlin 50th Anniversary Celebration. It is understood that the \$4,000 will be returned to the CIP once sponsorships have been secured. – Golf Course
6. Topic re: Waive the bidding procedure and purchase chemicals from Harrell's and Winfield in the amount not to exceed \$77,096 as this is in the best interest of the Town of Berlin. The chemical purchases are through the Early Order Programs of BASF, Syngenta, SePRO and Bayer Chemical Companies. – Golf Course
7. Topic re: Accept the attached Statement of Need, and to refer the matter of constructing a fully enclosed truck wash facility at the Physical Services Complex to the Public Building Commission after a favorable Section 8-24 recommendation from the Planning and Zoning Commission. – Facilities/Public Works
8. Topic re: Discussion and Update on the Transit Oriented Development Project at 861, 889, 903 and 913 Farmington Avenue. – Economic Development
9. Topic re: Grant an easement to Newport Realty Group, LLC to construct and use driveways and parking areas on 889 Farmington Avenue to support phase 1 of its development project that will occur on 903 and 913 Farmington Avenue and for a license to construct utilities, footings and foundations under the liner at 889 prior to construction of the liner, subject to review and approval of Corporation Counsel. – Economic Development
10. Topic re: Approve a tax abatement for Complete Sheet Metal for the construction of an 11,000 square foot building of 50% in year 1, 40% in year 2, and 30% in year 3 per the town's tax abatement policy. – Economic Development

