

**Note: The Meetings will be shown on Comcast Channel 96 and at U-Verse 99 on Mondays at 12 a.m.; 3 a.m.; 6 a.m.; 9 a.m.; 12 p.m.; 3 p.m.; 6 p.m.; and 9 p.m. (a 24 hour period). Saturdays at 12 a.m. and 3 p.m., and Sundays at 9 a.m. You can also view the meeting at [www.nutmegtv.org](http://www.nutmegtv.org)**

**Note: The Center Front Door will be unlocked for anyone attending the Town Council Meeting.**

**6:45 PM - Special Town Meeting**

A special meeting of the electors and citizens qualified to vote in town meetings of the Town of Berlin, will be held at the Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday January 21, 2020 at 6:45 p.m. for the following purpose:

To obtain approval to appropriate \$14,200 of incremental taxes to the Contractual Services account (001.05.0509.0.53814.00000) in the Assessor’s Department to pay Tax Management Associates Inc.’s fee. The accounts from which the revenue will be appropriated are:

<u>GL Account #</u>	<u>GL Account Description</u>	<u>Amount</u>
001.00.0000.5.41006.11617	Personal Property Taxes FY16-17	1,767
001.00.0000.5.41006.11718	Personal Property Taxes FY17-18	3,981
001.00.0000.5.41006.11819	Personal Property Taxes FY18-19	4,706
001.00.0000.5.41202.11617	Back Tax Interest FY16-17	1,041
001.00.0000.5.41202.11718	Back Tax Interest FY17-18	1,639
001.00.0000.5.41202.11819	Back Tax Interest FY18-19	1,066
		14,200

Dated at Berlin, Connecticut this 13<sup>th</sup> day of January 2020.

TOWN OF BERLIN  
TOWN COUNCIL MEETING  
Tuesday, January 21, 2020  
Town Council Chambers  
7:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. AUDIENCE OF CITIZENS
- E. MEETING AGENDA – Immediately Following the Audience of Citizens
- F. CONSENT AGENDA:
  - 1. Topic re: Accept monetary donations totaling \$8,255.69 for the Berlin Peck Memorial Library and deposit \$501.00 into the library agency account to pay for a portion of the Value Line database and

deposit \$7,704.69 into the friends of the library miscellaneous account for the purchase of programs and supplies, a museum pass, the memory café and a portion of the Value Line database and deposit \$50.00 into the digital media lab account and move to accept the donation of board games with an estimated value of \$150.00 to be added to the children's department collection and move to accept the donation of books, CDs, and DVDs, with an estimated value of \$900.91 to be added to the appropriate department collections. – Berlin-Peck Memorial Library

2. Topic re: Approve Berlin High School to be able to sell food, beverages and charge an entrance fee of \$225 per team for the Lineman Challenge Camp/Competition on Saturday, July 18, 2020 at Scalise Field from 7:00AM – 3:00PM. – Parks and Recreation
3. Topic re: Approve the Connecticut Sports Management Group to sell food items, beverages and merchandise at the Nutmeg State Games July 16, 2020 to July 26, 2020 at the Sage Park concession. – Parks and Recreation
4. Topic re: Approve waiving estimated field usage fees not to exceed the amount of \$6,600 for the 2020 Nutmeg State Games to be held at Sage Park and Baretta Field from July 16 through July 26, 2020. – Parks and Recreation
5. Topic re: Approve CT Elite (Max DeLorenzo) to be able to charge a participation fee of \$100 per participant for a youth football clinic June 29, 30, July 1 and July 2, 2020 at Scalise Field from 9:00AM – 12:00PM on three days and 6:00PM – 9:00PM on the last day. – Parks and Recreation
6. Topic re: Authorize Berlin Social & Youth Services to apply to Amplify, Inc. for a grant in the amount of \$5,000 in Connecticut State Opioid Response Initiative funds, and to authorize the Town Manager to accept the grant on behalf of the Town, and to sign any contracts and agreements pertaining to this grant. Upon receipt funds will be deposited in the State Opioid Response Grant revenue account and appropriate the \$5,000 grant to the State Opioid Response Grant expense account, subject to approval by the Board of Finance. – Social/Youth Services
7. Topic re: Accept donations to the Berlin Animal Control Account for \$315.00 and items valued at \$455.00. – Animal Control

G. NEW BUSINESS:

1. Topic re: Approve an unbudgeted appropriation of \$14,200 from the Personal Property Taxes and Back Tax Interest accounts in the General Fund to Contractual Services in the Assessor's Department, pending approval of the Board of Finance. - Finance
2. Topic re: Rescind the 3-year tax abatement for Complete Sheet Metal LLC approved at the December 10, 2019 Town Council Meeting and approve a tax abatement for Complete Sheet Metal LLC for the construction of an 11,000 square foot building of 50% in year 1, 40% in year 2, 30% in year 3, 20% in year 4, and 10% in year 5 per the town's tax abatement policy. – Economic Development
3. Topic re: Authorize the Town Manager to enter into a forbearance agreement with Real Property Acquisition LLC and Connecticut Sand and Stone Corporation for a period from December 1, 2019

to November 30, 2020 in exchange for a payment of \$4,500 per month during the extension period, subject to the review and approval of Corporation Counsel. – Economic Development

4. Topic re: Appropriate \$7359.50 from the Sale of Land, Labor, & Materials Revenue Account to the Storage Unit and Equipment Account in the Capital Nonrecurring Fund. – Public Grounds
5. Topic re: Authorize Town Manager, Arosha Jayawickrema, to enter into contract with the lowest bidder, Central CT Services, LLC for seasonal maintenance and lawn cutting at various town properties including the two alternates for a total amount of \$41,250.50 from March 1, 2020 through November 30, 2022. – Public Grounds
6. Topic re: Refer the matter of the sale of two (2) portions of Town land totaling approximately 3,596 square feet adjacent to Bridge No. 06122 on Wildermere Road, to a Public Hearing on February 4, 2020 at 7:00 p.m., in accordance with Section 7-163e of the Connecticut General Statutes. – Public Works
7. Topic re: Extend Contract # 2017-15 with Distinctive Tree Care, LLC, for one additional year (through January 31, 2021), for tree removal services at the rate of \$1,090.00 per day, and \$147.50 per hour for emergency call-in work. Funding will be provided by established line item accounts within the fiscal years 2019/2020 and 2020/2021 department budgets. – Public Works

#### H. APPOINTMENTS:

1. **Berlin-Peck Memorial Library Board** – Elaine Borselle (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
2. **Berlin-Peck Memorial Library Board** – Sharon Powell (U) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
3. **Berlin-Peck Memorial Library Board** – Carol Welz (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
4. **Board of Ethics** – Wylan Ackerman (U) term expires on January 31, 2020. Per Section 8-19 of the Berlin Charter he cannot be reappointed because he has served for six (6) consecutive years. Replacement term would be until January 31, 2023. Can be filled with a D, R or U.
5. **Board of Ethics** – Louis Zucchi (R) term expires on January 31, 2020. Per Section 8-19 of the Berlin Charter he cannot be reappointed because he has served for six (6) consecutive years. Replacement term would be until January 31, 2023. Can be filled with a D, R or U.
6. **Board of Ethics – Alternate – Vacancy** - New Term will expire on January 31, 2022. Can be filled with a D, R or U.

7. **Board of Ethics – Alternate** -George H. Millerd (R) term expires term January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be filled with a R or U if above appointment is filled with a D.
8. **Central Regional Tourism District Inc.**– The board is looking for a representative from the Town of Berlin. The term would expire on December 31, 2020. The subsequent appointments would be made for three (3) year terms.
9. **Commission for the Aging** – Kathleen L. Murray (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
10. **Commission for Persons with Disabilities** – Peter A. Zera (U) resigned January 9, 2020. Replacement term would be until January 31, 2021. Can be filled with a D, R or U.
11. **Commission for Persons with Disabilities** – Robert Dombrowski (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be filled with an R or U if the above appointment is filled with a D.
12. **Commission for Persons with Disabilities** – Barbara Cesanek (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be filled with an R if the above appointment is filled with a D.
13. **Conservation Commission** – Michael DeLorenzo (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
14. **Conservation Commission** – Joseph Mazza (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
15. **Conservation Commission – Alternate – Vacancy** – Replacement term would be until January 31, 2021. Can be filled with a D or U.
16. **Constables** – Seven Constables are to be appointed, not more than four of whom shall be of the same political party. Their term expires when a new Town Council is elected, and new appointments were made at the Council’s second regularly scheduled meeting. The current Constables are as follows: John Baccaro (D), Paul N. Eshoo (R), John Kozak (R). Bob Zipadelli (D) and three (3) vacancies.
17. **Economic Development Commission** – Timothy Grady (R) resigned January 3, 2020. Replacement term would be until January 31, 2024. Can be filled with a D, R or U.

- 18. Economic Development Commission** – Dave Cyr (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
- 19. Economic Development Commission** – Bob Sisti (U) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with only a D or U if above appointment is filled with a R.
- 20. Golf Course Commission** – James E. Norton (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
- 21. Golf Course Commission** – Nancy L. Berger (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
- 22. Golf Course Commission** – Richard Nappi (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be filled with an R or U if both appointments above are filled with a D.
- 23. Historic District Commission** – E. William (Bill) Cink, Jr. (R) term expires in January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
- 24. Historic District Commission – Alternate** – Palma (Pamela) Pethigal (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
- 25. Inland Wetlands & Water Courses Commission – Vacancy** - Replacement term would be until January 31, 2022. Can only be filled with a D, R or U.
- 26. Inland Wetlands & Water Courses Commission** -William A. Jackson (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be replaced with a D or U if above appointment is an R.
- 27. Inland Wetlands & Water Courses Commission – Alternate – Vacancy** – Term expires January 31, 2020. Replacement term would be until January 31, 2023. Can be filled with a D, R or U.
- 28. Inland Wetlands & Water Courses Commission – Alternate** – Frederick (Rick) White (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with depends on above Alternate appointment.
- 29. Parks and Recreation Commission – Vacancy** - Replacement term would be until January 31, 2022. Can be filled with a D, R or U.

30. **Parks and Recreation Commission** – Don Dellaquila (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
31. **Plainville Area Cable Television Advisory Council (PACTAC)** – Vacancy – New term would expire on June 30, 2021. Can be filled with a D, R or U.
32. **Plainville Area Cable Television Advisory Council (PACTAC)** – Vacancy – New term would expire on June 30, 2021. Can be filled with depends on the above appointment. There are only two members from Berlin for this board.
33. **Planning & Zoning Commission – Alternate** – Vacancy – Replacement term would be until January 31, 2021. Can be filled with a D, R or U.
34. **Planning & Zoning Commission – Alternate** – Vacancy -Replacement term would be until January 31, 2024. Can be filled with a D, R or U.
35. **Public Building Commission** – Barton N. Bovee (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
36. **Public Building Commission** – Brian Pskowski (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
37. **Veterans' Commission** – Peter Galgano (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
38. **Veterans' Commission** – Bruce A. Trevethan (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be filled with a D or U if above appointment is filled with an R.
39. **VNA** – Vacancy - Replacement term would be until January 31, 2022. Can be filled with a D, R or U.
40. **VNA** – Vacancy - Replacement term would be until January 31, 2022. Can be filled with a D, R or U.
41. **VNA** – Vacancy - Replacement term would be until January 31, 2022. Can be filled with a D, R or U.
42. **VNA** – Vacancy - Replacement term would be until January 31, 2022. Can be filled with a D, R or U.

43. **VNA** – Frederick Morley (D) resigned on November 11, 2019. His term is due to expire on January 31, 2020. Replacement term would be until January 31, 2023. Can be filled with a D, R or U.
44. **VNA** – Taylor S. Cope (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be filled with a D, R or U.
45. **VNA** – Cyndi McKinnon (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023 Can be filled with a D, R or U.
46. **VNA** – David Veronesi (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
47. **Water Control Commission** – Bruce Laroche (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D, R or U.
48. **Water Control Commission – Alternate** – Liam T. Mitchell (R) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can be filled with a D, R or U.
49. **Water Control Commission – Alternate** – Steven Biella, Jr. (U) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023. Can only be filled with a D or U if above appointment is an R.
50. **Youth Services Advisory Board – Vacancy - Service Consumer** – Replacement term would be until January 31, 2022.
51. **Youth Services Advisory Board – Service Consumer** – Nancy L. Cavaliere term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023.
52. **Youth Services Advisory Board – Youth Agency Representative** - Donna Veach resigned effective date will be February 1, 2020. Replacement term would be until January 31, 2022.
53. **Youth Service Advisory Board – Youth** – Siobhan Dornfried term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2023.
54. **Zoning Board of Appeals** – Antonio Francalangia (D) term expires on January 31, 2020. Reappointment or replacement term would be until January 31, 2025. Can be filled with a D or U.

I. TOWN MANAGER’S REPORT:

J. SPECIAL COMMITTEE REPORTS:

K. COUNCILORS’ COMMUNICATION:

L. ACCEPTANCE OF MINUTES:

January 7, 2020

M. ADJOURNMENT