Note: The Meetings will be shown on Comcast Channel 96 and at U-Verse 99 on Mondays at 12 a.m.; 3 a.m.; 6 a.m.; 9 a.m.; 12 p.m.; 3 p.m.; 6 p.m.; and 9 p.m. (a 24 hour period). Saturdays at 12 a.m. and 3 p.m., and Sundays at 9 a.m. You can also view the meeting at www.nutmegtv.org

Note: The Center Front Door will be unlocked for anyone attending the Town Council Meeting.

TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, March 3, 2020
Town Council Chambers
7:00 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. AUDIENCE OF CITIZENS

E. MEETING AGENDA – Immediately Following the Audience of Citizens

F. CONSENT AGENDA:

1. Topic re: Approve a donation of a round of golf for four and two carts to be used as a raffle prize during The Berlin High School Band Parents Association Jazz with Pizzazz event. The event will be held at Berlin High School on Friday, June 5, 2020 from 6-9 pm. Total Value of the donation is $238. – Golf Course

2. Topic re: Approve a donation of a round of golf for four and two carts to be used as a raffle prize during The Berlin Friends of Softball Greet the Players Dinner. The event will be held at the East Berlin Firehouse on April 4, 2020. Total Value of the donation is $238. – Golf Course

3. Topic re: Approve the Board of Education’s request to waive the $100 Timberlin tent usage fee for the BOE appreciation luncheon. – Golf Course

4. Topic re: Approve a donation of a round of golf for four and two carts to be used as a raffle prize during 24th Annual Saint Paul Auction to be held on March 28, 2020. Total Value of the donation $238. – Golf Course

5. Topic re: Accept monetary donations totaling $1,294.99 for the Berlin Peck Memorial Library and deposit $1,000.00 into the library agency account for the purchase of the Value Line database and deposit $145.00 into the friends of the library miscellaneous account for the purchase of a children’s program and deposit $149.99 into the children’s donation account for the replacement of a launchpad. – Berlin-Peck Memorial Library
6. Topic re: Approve Berlin Volunteer Fire Department be able to sell food, beverages, merchandise and charge an entry fee at their Annual Auto Rama and Touch a Truck event at Sage Park on Saturday, May 23, 2020, from 9:00 AM to 2:00 PM. The rain date is Sunday, May 24, 2020. – Parks and Recreation

7. Topic re: Approve the Connecticut Sports Management Group to sell food items, beverages and merchandise at the CT Masters Games May 16, June 27 and June 28, 2020 at the Sage Park concession. – Parks and Recreation

8. Topic re: Approve the Berlin Cub Scout Pack 5 and 41 host, charge entry fees and sell food items for the Mattabassett Trail District Pinewood Derby at Pistol Creek on Saturday, April 4, 2020 from 9:00 AM to 3 PM. Items to be sold are hamburgers, hot dogs, beverages, and snacks. – Parks and Recreation

9. Topic re: Approve donating a $50 credit (maximum value) to be applied towards one Parks and Recreation program or pool pass for the Emma Hart Willard PTO to be used as a raffle prize for their pasta supper at Berlin High School on Wednesday, March 11, 2020. - Parks and Recreation

10. Topic re: Approve acceptance of the donations in the amount of $550 for the Berlin Parks and Recreation Department youth fishing derbies to be held on Saturday, April 18 and Saturday, April 25, 2020 at Sage Park Pond from 8 AM to 10 AM. – Parks and Recreation

11. Topic re: Approve permission for consumption of alcoholic beverages (BYOB – wine and punch) at Pistol Creek for Karen O’Leary, baby shower for approximately 50 people on Sunday May 3, 2020 from 1 PM to 4 PM. Food will be served buffet style and there will be no entertainment. Tulip Insurance will be obtained if permission is granted. – Parks and Recreation

12. Topic re: Approve the Berlin Little League request to sell food, chips, beverages, ice cream, candy and merchandise (magnets and water bottles) at Petit Fields, Dennehy, Centurelli, Garrity and Pulcini Fields. – Parks and Recreation

13. Topic re: Accept the donation of $864.00 and appropriate the funds to the Police Peer Support Program Expenditure Account. – Police Department

G. NEW BUSINESS:

1. Topic re: “AN ORDINANCE APPROPRIATING $800,000 FOR THE PURCHASE OF FIRE VEHICLES (2020) AND AUTHORIZING THE ISSUE OF $800,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.” be adopted. – Town Clerk

2. Topic re: “AN ORDINANCE APPROPRIATING $500,000 FOR A TRUCK WASH BAY AND AUTHORIZING THE ISSUE OF $500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.” be adopted. – Town Clerk
3. Topic re: “AN ORDINANCE APPROPRIATING $2,600,000 FOR BRIDGE IMPROVEMENTS (2020) AND AUTHORIZING THE ISSUE OF $2,600,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.” be adopted. – Town Clerk

4. Topic re: Presentation of the 2020-2021 Mattabassett Sewer District Budget. – Mattabassett Sewer District

5. Topic re: Approve the contract between the Town of Berlin and The Fraternal Order of Police, Berlin Police Union, Lodge 56 for the period of July 1, 2020 through June 30, 2023. – Human Resources

6. Topic re: Waive the purchasing requirements and allow the Fire Department to continue to receive medical examinations from Connecticut Urgent Care Centers for an amount not to exceed $24,000, since this is in the best interest of the town. – Fire Administrator

7. Topic re: Approve a transfer of $5,100 from the Fuel Account to the Tire Account to provide funding for the remainder the current Fiscal Year and raise the previous cap of $25,000 for an amount not to exceed $38,000 for the purchase of tires from CT Tire Inc., utilizing the State of CT DAS Contract #18PSX0022. – Municipal Garage

8. Topic re: Waive the purchasing requirements and allow the Fleet Department to purchase 33,000 gallons of Diesel for Fiscal Year 2020/2021 from East River Energy of Guilford, Connecticut, since this is in the best interest of the town. – Municipal Garage

9. Topic re: Approve the purchase of a Kubota utility vehicle from the low bidder Midstate Tractor and Equipment for an amount not to exceed $19,500 including accessories using funding from the open space (in lieu fee) account. – Public Grounds

10. Topic re: Authorize the Town Manager to enter into a Contract Agreement #2020-10 with Cardinal Engineering, of Meriden, CT as the lowest responsive bidder for bridge engineering services for the Kensington Road Bridge in the amount of $12,000.00. – Public Works

11. Topic re: Refer the elementary schools HVAC upgrades design and construction to the Public Building Commission. - Facilities

12. Topic re: Authorize a bid waiver and contract amendment for Accurate Door and Window of Preston, CT in the amount of $39,516.44 which includes a 20% contingency for Change Order 8 including options 1A, 2B and 3C per ASI 05 for the Community Center entrance doors and associated windows, since this is in the best interest of the town. – Facilities

13. Topic re: Approve the resolution to endorse the Capital Region Council of Governments to apply for the above referenced Regional Performance Incentive Program and authorize the Town Manager to sign all necessary agreements and take all necessary actions to allow for the Town’s participation in this program. – Economic Development
14. Topic re: Refer the granting of an easement to CNG to provide gas lines and service to the Berlin Train Station TOD Project to the Planning and Zoning Commission for a review pursuant to section 8-24 of the Connecticut General Statutes. – Economic Development

15. Topic re: Refer a proposed new ordinance to the Ordinance Committee to allow for a property to be tax exempted if leasing to a charitable, religious, or non-profit organization. – Town Clerk

16. Topic re: Set a Public Hearing on “An Ordinance amending the Public Golf Course Commission Ordinance” for Tuesday, March 17, 2020 at 7:00 p.m. – Town Clerk

H. TOWN MANAGER’S REPORT:

I. SPECIAL COMMITTEE REPORTS:

J. COUNCILORS’ COMMUNICATION:

K. ACCEPTANCE OF MINUTES: February 18, 2020

L. EXECUTIVE SESSION:

1. Pending Litigations – C.G.S.S. Sec. 1-200 (6) (B) strategy and negotiations with respect to pending claims or pending litigation – Coccomo Brothers Assoc. LLC

2. Real Estate – C.G.S.S. Sec. 1-200 (6) (D) discussion of the selection of a site, sale or purchase of real estate by the Town – 861, 889, 903, 913 Farmington Avenue

M. ADJOURNMENT